

ICA April Meeting Minutes (DRAFT)

Present:

Board Members:, Fariba Azad, Naazee Shafiee, Mohammad Shokouh Amiri, Behzad Namazi, Ebrahim Paydar, Mina Mokhtari,

Absent: Mehrzad Elmi, Farid Amir Mokhtari, Peyman Majidi

Guest: Mahmood Shirvani

The meeting started at 8:00 pm (Zoom)

1 Mr. Paydar started the meeting.

2 Mrs. Mokhtari explained the contract as we have the location from 12 noon till 5:00 pm. The hall has tables and chairs, set up for us. The volunteers kindly will meet at 12 for final touch-ups, and prepare table covers, balloons, tea, and music,

3 Caspian will arrive at 12 set up their area and will serve the food from 1:30 pm to the end. We have contracted for 80 transactions, she will bring food enough for up to 120 people. She will also bring Aash and Sholeh-Zard.

4 ICA will prepare the tea and will serve some sweets after the lunch session.

5 Around 2 pm, a welcome speech by Mohammad Shokouh-Amiri

6 After the lunch and speech, entertainments and games

7 We need a box for receiving entrance fees, a donation box and a suggestion box

8 Schedule for registration: we need volunteers for check people in at the door, so far: Mrs. Mokhtari and Mohammad Sh. from 12:30 to 1:30. Mrs. Fariba Azad also volunteered.

9 Please volunteer for 1 hour until 3:30. After that we do not need control for check-ins.

10 For music: Mr. Behzad Namazi mentioned that he had downloaded a lot of good music from Mr. Paydar's laptop last year and asked him to bring his laptop, which Mr. Paydar promised.



11 Very important message to Mr. Peyman Majidi for making a few corrections on the website and the reminder email for 13-bedar: please change the time from 6:30 to 5:00 and for the ticket PLEASE mention cash or check only (no credit card will be accepted).

12 Dear Board members; this is just a draft for the Minutes of the meeting. Please comment if I have errors or forgotten any points. Please send your comments, to be added for the final report.

Meeting adjourned at 9:02 pm.

Next Meeting is first Thursday, May 2nd via Zoom at 8 pm

